

**Newham Watersmeet Woodcraft Folk  
District General Meeting  
22nd of January 2019  
Godwin Rd 7.30pm**



**AGENDA:**

Present: Suzannah (chair), Alicia, Rachael, Angus (minutes), Bill, Ruth, Anita, Sophie(C)

**Apologies**

Mary, Stuart, Jack, Sasha

**Previous DGM minutes and matters arising**

Minutes previous meeting agreed

Action:

Suzannah to update the website

Generic Flyers still pending Stuart to follow-up

Child Protection Training for Venturers scheduled for 30-01-19

**London AGM**

Meeting: Sunday February 3<sup>rd</sup> 10.30am- 3.30pm

Action:

Suzannah running a creche, Ruth to help

Stuart leading Council of Smalls focus on Common Ground

Angus and Suzannah to draft an invite to Elfins and Pioneers

Alicia to invite Venturers

**May camp**

Late May bank holiday 25<sup>th</sup>-28<sup>th</sup> Venturers staying until 31<sup>st</sup>

Action:

Angus to ask people to take on coordinating committee

Bill to make provisional booking for field 7

**FGCS camp July**

See Elliot's report on group reports

Meeting agreed to support the residential. Ruth suggested exploring other sites including the Scout site adjacent to Suntrap.

**Planning next AGM**

To be held at Godwin School Weds 13<sup>th</sup> March

6.15- 7.30pm

Structure of:

6.15-6.40: AGM business part; Elfins and Woodchips rehearsal

6.40: Performance by elfins

6.50: Motions - each group to put forward their ideas for this year's camp theme, filmed in advance\* AGM will watch filmed submission from Woodbine

7.15: Food & drink\*\* count votes

7.30: Final circle, announcement of voting results, thank yous.

Information resources available on the night - safeguarding and training, volunteer resources.

\*Woodbine to watch films and communicate votes with AGM

Action:

\*\*Suzannah to ask Rona to do food

Groups to prepare their films in advance

Bill to look into replenishing supplies of disposable cups and plates.

Angus to send out notice of AGM, circulate details of district officers and roles and notify his intention to stand down as secretary:

- Membership and safeguarding
- Secretary
- Chair
- Treasurer
- Equipment

### **Group reports- reports in advance**

See attached

### **Leader training and support**

Angus raised need to provide some training and process membership of newer parents.

Ruth noted need for SG training.

Action:

Angus to ask Leanne to ask for the new volunteer packs (n=100) to distribute at group nights and publicity events

Suzannah/Ruth to run session possibly on the 13<sup>th</sup> Feb- combined Pioneer and Elfin night at Godwin School

Ruth will run introductory safe-guarding session (Keeping it Safe at Woodcraft Folk) for parents and leaders on 27<sup>th</sup> of Feb in Woodgrange school. Followed by support to complete DBS applications and checking ID on the 20<sup>th</sup> and 27<sup>th</sup> of March

Ruth to update leaders on current membership, expired and those that will expire prior to camp.

### **Membership and starter packs**

Still in progress

### **Safe guarding update**

National legislation was updated in 2018. We need to review our policy and practice to ensure we are compliant.

Ruth suggested that Group leaders to promote doing online SG course to adult members.

Action:

Ruth to update policy to include peer on peer abuse and updates from 2018 legislation.

Leaders promote online SG course

Ruth will bring her recommendations to update the District SG policy to the next DGM (1<sup>st</sup> April), together with strategies for implementing these on events, group nights and residentials. This will form the first part of the DGM.

Group leaders to encourage all parents and volunteers to attend.

Annual safeguarding review - there have been no safeguarding incidents reported in 2018 - present point in 2019 within the District.

### **District events 2019**

Rachael suggested a session in the community garden and discussion re market as places where we could showcase our work and encourage new members and

volunteers

Action:

Anita to co-ordinate with community garden.

Alicia will check out dates for Forest Gate market.

Jack and Sasha to send update on invite from Woodbine group for BBQ for Easter in Royal Docks

### **Finances update**

Mary/Sophie working to process all grants for financial reports progressing well.

Summary of finances attached.

Bill is exploring options for a separate account for the bee keeping project. Monies are currently managed through the district account. The district is happy to continue this arrangement in the meanwhile

Action :

Leaders to encourage groups to link into project.

Bill to notify the treasurer that the Bee Project is ready to transfer their funds

### **AOB**

#### **Dates for future meetings:**

13<sup>th</sup> March AGM

1<sup>st</sup> April

25<sup>th</sup> June

17<sup>th</sup> of September

21<sup>st</sup> of January